**Name**

**Phone Number** | email

**EDUCATION**

**School Name** Location

*Degree**Time*

* Key achievements/ GPA

**EXPERIENCE**

**Company Name** Location

*Position Time*

* A (start with verb, listed out what you did and what is the result)
* B (Remember to keep the grammar consistent)
* C (Each bullet point can be 2-3 lines; 2-3 bullet points for each experience)
* D (First experience should be the most recent experience and can be more than 2-3 bullet points

**Company Name** Location

*Position Time*

* A
* B
* C
* D

**Company Name** Location

*Position Time*

* A
* B
* C
* D

**Company Name** Location

*Position Time*

* A
* B
* C
* D

**Company Name** Location

*Position Time*

* A
* B
* C
* D

**Company Name** Location

*Position Time*

* A
* B
* C
* D

**ADDITIONAL**

* Language
* Skills
* Interest
* Or others

\*Resume needs to be one and only one full page